

## Person Specification – Care Home Unit Manager

	Essential	Desirable
<b>Qualification</b>	<p>QCF Level 4 in care or Other relevant Qualification</p> <p>GCSE level or equivalent in Math's &amp; English</p>	<p>NVQ 4 or above in care or other relevant qualification</p> <p>Accredited dementia training</p>
<b>Experience &amp; Knowledge</b>	<p>Proven experience in a supervisory or leadership role within a care setting.</p> <p>Strong understanding of care regulations, safeguarding, and clinical governance.</p> <p>Experience of working in a dementia unit or dementia home for 2 years.</p> <p>Working knowledge of MCA and DOLS</p> <p>An understanding of the importance of confidentiality</p> <p>High level of care knowledge to include person-centered care</p>	<p>Experience as a Home Manager or Deputy Manager</p> <p>Experience of working with budgets</p>
<b>General Aptitude</b>	<p>Excellent communication, decision-making, and people management skills.</p> <p>Strong organizational skills</p> <p>Able to use standard MS office packages (Word/Outlook/Excel)</p> <p>Ability to work with Time &amp; Attendance and care</p>	

	planning systems.	
<b>Specific Skills</b>	Ability to liaise with specialist professionals including Mental Health teams, CCG and Community Health Practitioners.	First Aid qualifications
<b>Personal Qualities</b>	<p>Empathy, resilience, and a commitment to continuous improvement</p> <p>Flexibility to alternate working pattern, provide cover and attend emergencies outside of normal working hours</p>	